



POLICY AND PROCEDURE

PAGE: 1 of 3	REPLACES POLICY DATED: January 1, 2007
EFFECTIVE DATE: September 30, 2014	APPROVED BY: APSNA BOD 2023-2024
NEXT REVISION: November 2026	
POLICY DESCRIPTION: Statement of Values and Ethical Standards Policy – Board of Directors and Volunteers	
REVIEWED:	REVISION: 2/2017, 11/2020, 11/2023

STATEMENT OF POLICY:

Purpose: To establish a set of principles and practices of the American Pediatric Surgical Nurses Association, Inc. (APSNA) Board of Directors (BOD) and volunteers that will set parameters and provide guidance and direction for conduct and decision-making.

Members of the BOD and volunteers (including but not limited to Special Interest Group chairs, committee chairs and Editorial Board members) of APSNA are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities on the board or volunteer status of APSNA. As APSNA volunteers we have an obligation to our organizational community of professionals and the patients we serve, to maintain the highest standards of ethical conduct and to always act in accordance with APSNA's values. BOD and volunteers pledge to accept this code as a minimum guideline for ethical conduct.

Related Policy:

Bullying and Incivility Policy
Conflict of Interest Policy
Diversity, Equity, & Inclusion Policy
Finance Committee Policy (BOD)
Governance Policy
Interactions with Industry Policy
Investment Guidelines Policy (BOD)
Information Technology (IT) Resources and Communication Systems Policy
Non-Discrimination/Harassment Policy
Nominations Policy
Social Media Policy

PROCEDURE:

- I. Accountability
 - A. Faithfully abide by the Articles of Incorporation, Bylaws and policies of APSNA.
 - B. Exercise reasonable care, good faith and due diligence in organizational affairs.
 - C. Fully disclose, at the earliest opportunity, information that may result in a [perceived or actual conflict of interest](#), per policy.
 - D. Fully disclose, at the earliest opportunity, information of fact that would have significance in board, committee decision-making.
 - E. Remain accountable for prudent fiscal management to APSNA members, the board, and nonprofit sector, and where applicable, to government and funding bodies.
- II. Professional Excellence
 - A. Maintain a professional level of courtesy, respect, and objectivity in all APSNA activities.

- B. Strive to uphold those practices and assist other APSNA members and BOD in upholding the highest standards of conduct
- III. Personal Gain: Exercise the powers invested for the good of all members of the organization rather than for his or her personal benefit, or that of the nonprofit they represent.
- IV. Equal Opportunity
 - A. Ensure the right of all APSNA members to appropriate and effective services without discrimination on the basis of geography, political, religious, or socio-economical characteristics of the state or region represented.
 - B. Ensure the right of all APSNA members to appropriate and effective services without discrimination on the basis of the organization's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.
- V. Confidential Information: Respect the confidentiality of sensitive information known due to board and/or volunteer service.
 - A. Respect the diversity of opinions as expressed or acted upon by the APSNA BOD, committees and membership, and formally register dissent as appropriate.
 - B. Promote collaboration, cooperation, and partnership among APSNA members.

Appendix -- Statement of Values and Ethical Standards
Policy

I have read the **Statement of Values and Ethical Standards Policy**.

Print Name: _____

Signature: _____

Position: _____

Term of Office/Committee: _____

Date: